

# Health and Safety Policy

Policy: IMS-P 5.2.1

Issue: 3

Issue Date: 13/09/2023



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## Managing Director's General Statement

Part 1

**Our company accepts, under the provision of Health and Safety at Work legislation, responsibility for the safety and health of all of our employees whilst at work, and of person's liable to be affected by our operations.**

**We further accept our responsibility to minimise our impact on the environment by reducing emissions to the atmosphere, controlling our waste and by our efficient use of energy.**

**In doing so, our company expects our employees to work safely and efficiently, and to participate in our efforts to provide safe and healthy working conditions and practices.**

**Breaches of our procedures and risk assessments supporting this policy will be considered under our disciplinary procedure.**

**Our Health and Safety Policy covers all of our employees, officers, consultants, contractors, casual workers and agency workers.**

In pursuance of this policy, our company will ensure, so far as is reasonably practicable:

- The provision and maintenance of our plant, equipment and systems of work.
- Arrangements for ensuring the safe use, handling, storage and transport of all types of articles and substances.
- The provision of adequate and appropriate information, instruction, training and supervision of our employees.
- The provision and maintenance of safe places of work and safe access to and egress from each of our workplaces.
- The provision and maintenance of the working environments, safe and without risk to health and adequate facilities and arrangements for the welfare of our employees at work.
- Regular communication and consultation with our employee or their representatives on all matters concerning their health, safety and welfare.

- Procedures to ensure that articles are designed, manufactured, imported, supplied and / or installed by our company safely and without risk to health, when properly used.
- Risks are identified, assessed and eliminated or controlled in accordance with the relevant regulations e.g. Workplace, Work Equipment, Manual Handling, Personal Protective Equipment, Display Screen Equipment, C.O.S.H.H., Noise, etc.
- Arrangements are in place relating to emergency procedures in case of fire or other major incidents. A summary of our policy is issued to all of our employees during their induction, and subsequently through refresher training, where the policy will be discussed in full.
- There will be regular reviews of our Health and Safety Policy, with any revisions being brought to the attention of our employees.
- Those persons to whom responsibility for the implementation and monitoring of our Health and Safety Policy has been delegated to, are adequately trained and competent. They are accountable to their immediate manager or supervisor.

Further to the above, our company will ensure compliance with all secondary legislation providing for health, safety and welfare at work.

To view our full Health and Safety Policy, email [judith.mitchell@igmss.co.uk](mailto:judith.mitchell@igmss.co.uk)

Signed by:



**Name:** Andy Neal

**Title:** Managing Director

**Date:** 13/09/2023



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